

Chart of Accounts

Acct #	Account
Assets:	
1001	Cash:
- a	9491 Project
-b	9730 Savings
-c	9749 Payroll
-d	9757 Operational
1004	Accounts Receivable
1201	Office Equipment
1401	Tools
1701	Vehicles
Liabilities:	
2001	Accounts Payable
2201	Salary Payable
2301	Federal W/H Payable
2311	State W/H Payable
2321	Local W/H Payable
2331	Social Security Payable
2341	Medicare Payable
2351	FUTA Payable
2361	SUTA Payable
2371	Workers' Comp Payable
Net Worth:	
3001	TCTB
3002	Owner's Equity

Expenses: (cont)

Acct #	Account
Expenses:	
4002-1	Postage
4002-2	Postage
4101-1	Office Supplies
4101-2	Office Supplies
4102-1	Office Equipment
4102-2	Office Equipment
4103-1	Office Maintenance/Repair
4103-2	Office Maintenance/Repair
4104-1	Office Miscellaneous
4104-2	Office Miscellaneous
4111-1	Office Expense:
-a	Rent
-b	Utilities
4111-2	Office Expense:
-a	Rent
-b	Utilities
4201-1	Fees:
-a	Federal
-b	State
-c	Local
-d	Business
4202-1	Professional Fees:
-a	Legal
-b	Accounting
-c	Services
4203-1	Technology
-a	Cell Service
-b	Phones
-c	Internet
-d	Software
-e	Website
4203-2	Technology
-a	Cell Service
-b	Phones
-c	Internet
-d	Software
4204-1	Insurance
4204-2	Insurance
4205-1	Memberships
4205-2	Memberships

Expenses: (cont)

4301-2 Construction Materials
4302-2 Contractor Fees/Services
4303-2 Permit/Inspection Fees
4304-2 Debris Removal
4311-2 Safety:
-a Equipment
-b Supplies
4401-1 Training/Education
4401-2 Training/Education
4501-1 Housing
4501-2 Housing
-a Lot Rent
-b Utilities
-c Maintenance/Miscellaneous
4502-2 Volunteer:
-a Housing Fee
-b Utilities
-c Mileage
-d Transportation
-e Incidentals
4601-1 Travel:
-a Lodging
-b Business Meals
-c Host Meals
-d Leadership Meals
-e Commercial Transport
4601-2 Travel:
-a Lodging
-b Business Meals
-c Host Meals
-d Leadership Meals
-e Commercial Transport
4701-3 Salary Expense
4702-3 FUTA Expense
4703-3 SUTA Expense
4704-3 Worker's Comp Expense
4705-3 Social Security Expense
4706-3 Medicare Expense

4801-1 Tools/Equipment:
-a Small Tools
-b Equipment Purchase
-c Equipment Rental
-d Equipment Maintenance
-e Equipment Fuel
-f Rent/Lease
4801-2 Tools/Equipment:
-a Small Tools
-b Equipment Purchase
-c Equipment Rental
-d Equipment Maintenance
-e Equipment Fuel
-f Rent/Lease
4901-1 Vehicle:
-a Purchase
-b Rent/Lease
-c Fuel
-d Insurance
-e Fees/Registration
-f Maintenance/Repair
4905-1 Mileage Reimbursement
4905-2 Mileage Reimbursement
4909-1 Campaign/Fundraising:
-a Travel
-b Lodging
-c Meals
-d Mileage
-e Materials
-f Material Printing
-g Internet Service
-h State Licensing
-i Miscellaneous

Income:

5001-1 Donations:
-a Online
-b Check/Cash
5101-1 Grants
5101-2 Grants
5201-1 Fundraiser
5201-2 Fundraiser
5301-2 Client Reimbursement